

Welcome to Ross Stores, Inc and dd's Discounts!

Dear New Ross Stores Inc. Supplier:

We are pleased that you have entered into a relationship to do business with Ross Stores Inc. As a Ross Stores supplier, enrollment in the ARIBA Network Order Pay (OTP) Solution for electronic invoice submission is the standard. Ross has partnered with the Ariba Network in order to offer our suppliers a completely paperless solution. Please send an email to RossE-invoicing@ros.com to request registration on the Ariba Network. See the attached E-Invoicing Initiative document for additional details.

Benefits of the Ariba Network include:

- Real-time PO and invoice delivery, identification of discrepancies, and payment status reporting
- Simple set-up – all you need is an Internet connection
- Opportunity to participate in an early payment option

ACH/EFT: Electronic payment via EFT is our form of payment method. Please complete the Ross ACH request form within this packet and follow the submission instructions located at the bottom of the form.

Pay Me Now: This option allows you to take advantage of early payment discounts on an invoice-by-invoice basis. It is initiated electronically through the Ariba Network and executed either manually or with an Auto-Acceptance function. This gives you more freedom to decide when you want your money. To take advantage of this functionality, your Company **must** have a registered account on the Ariba Network with Ross.

Invoicing and payment information is available at <https://vendors.rossstores.com>. To register with this site, please send the Supplier Portal Access Request Form to supplierportal@ros.com. If you have any questions, please contact the following Sr. Specialists (by alpha):

APM Analyst:

Margaret Prasad	Margaret.Prasad@ros.com	925-965-4651
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Senior Vendor Specialists:

Peggy McDonnell (Vendors – #'s, A, C, D, N)	Peggy.McDonnell@ros.com	925-965-4316
Sherry Daniels (Vendors – B, Q, R, T)	Sherry.Daniels@ros.com	925-965-4347
Cynthia Grant (Vendors – I, J, W, X, Y, Z)	Cynthia.Grant@ros.com	925-965-4921
Sabrina Jefferson (Vendors – G, H, O, S, V)	Sabrina.Jefferson@ros.com	925-965-1067
Seng Saechao (Vendors – Nike, SV)	Seng.Saechao@ros.com	925-965-4287
Lizbeth Arcayena (Vendors E, L, P)	Lizbeth.Arcayena@ros.com	925-965-4501
Miguel Quintana (Vendor F, K, M, U)	Miguel.Quintana@ros.com	925-965-4449

AP Merchandise Management

Fahm Saeteurn (Sr. Manager)	Fahm.Saeteurn@ros.com	925-965-4385
Beth Buchta (Supervisor, Vendor Relations)	Elizabeth.Buchta@ros.com	925-965-4892
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Thank you,
Accounts Payable